

Employment Application

Thank you for considering Nelson Engineering Co. as a potential employer. Please review all details of our company from our web site - www.NelsonEngrCo.com to determine if our company is a good match for your personal goals, desires and ambitions. If you're interested in becoming a Nelson Engineering Co. team member, please read the form below, complete the form based on the instructions and forward the requested information. Please do not feel limited to the size of the blocks below. Expand the blocks as needed to provide the requested information and any amplifying information you feel is necessary. More information is better than not enough.

Name:	Date:
Position Desired/Applied for:	Current Salary:
	Desired Salary:
1. Please provide an electronic version of your resume to: human_resources@NelsonEngrCo.com The resume should include your employment history (companies worked for, job titles, description of work performed, and dates of employment for the past 20 years - or the full length of your employment history - which ever is less), education, licenses, registrations and applicable training. The resume can be in Word, WordPerfect or Adobe Acrobat format.	
2. Please describe your career objectives at this point in your career progression.	
3. Why are you applying to Nelson Engineering Co.? (We're looking for an introspective answer).	
4. Describe what provides you the most job satisfaction.	
5. Name the three (3) most important attributes you possess that would make you a desired team member of Nelson Engineering Co..	
6. Please provide seven (7) adjectives or adjectival phrases (4 words or less) that best describe you.	



7. Name the five (5) things you desire most from an employer.
8. What are your most enjoyable aspects from or at work?
9. Please describe your understanding of the differences between small business engineering consulting and large businesses or government service.
10. Please describe the contributions to Nelson Engineering Co. that you believe you would be able to make to further the company's interests if you were offered employment.
11. Please provide five (5) professional references that are familiar with your work. (Names and phone numbers)

Note: If selected for an interview and an interview is held, the applicant will be required to sign the following statement:

Certification by Applicant

By signing my name below, I certify that the answers given in this application for employment are true and correct to the best of my knowledge. I authorize Nelson Engineering Co. to conduct inquiry into the statements made in this application as may be necessary in reaching an employment decision. I understand that any false or misleading information given in this application or during a pre-employment interview, including a failure to disclose requested information, may result in discharge. I also understand that I must provide copies of all diplomas, licenses or certifications referenced in my resume and this application as a condition of employment if a position is offered.

I understand that I may be required to pass a drug test before final offer of employment is made, that Nelson Engineering Co. has a drug free workplace policy and that I consent to random drug testing as may be requested.

I also understand that any employment relationship with Nelson Engineering Co. is "at will", which means that the employee may resign at any time and the employer may discharge the employee at any time, with or without cause. I also understand that this at-will employment relationship may not be changed by any written document or by any behavior, unless the change is specifically acknowledged in writing by a corporate officer of Nelson Engineering Co.. If offered employment, I agree to attempt to resolve any possible employment issue that may arise through arbitration in accordance with the rules of the American Arbitration Association, with a neutral arbitrator, instead of pursuing legal action.

Applicant



Nelson Engineering Co. is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, creed, color, or national origin.



Engineering Services Aimed at Building a Better Tomorrow